

Information bulletin



Explosives Inspectorate

Information bulletin No. 37 (Version 11) | 05 October 2011

Regulatory and security assessment fees (2011–2012)

References

- *Explosives Act 1999*
- *Explosives Regulation 2003*

Purpose

The purpose of this bulletin is to provide a listing of the regulatory fees for explosives authorities (licence, permit or product authorisation) as prescribed in Schedule 2 of the Explosives Regulation 2003. It includes assessment fees associated with applying for a security assessment, and applying or re-applying for an explosives licence or permit (authority).

Regulatory fees (licences/permits/authorisations)

1. Explosives authorities and application fees are subject to CPI increases and are reviewed annually. They may increase on 1 July each year.
2. Explosives authorities are a GST-free supply, therefore, no tax Invoice will be raised.
3. The application fee is non-refundable.
4. All or part of a licence fee paid (for each whole year of the unexpired term of the licence) may be refunded if the licence is issued for a term longer than 1 year and the licence is surrendered during the term (refer Explosives Regulation 2003, Section 20(3)).
5. Licences may be issued for 1 year or 5 years, except for Fireworks Contractor and Fireworks Operator licences which may be issued for 1 year or 3 years.
6. Licences may be issued for various categories, e.g. Licence to Import Explosives (Blasting Explosives and Distress Signals). When more than one fee is applicable, only the higher licence fee is required.
7. Flexible options to pay the prescribed regulatory fee are available and accepted by the department. However, if doubt exists, the individual is encouraged to contact an explosives licensing officer to avoid unnecessary processing delays. Payment options accepted by the department are:
 - a. **cash, cheque or money order**—accepted by mail or at any regional Explosives Inspectorate client service counter with the completed application for an explosives authority. You do not need to complete the 'Acceptable Methods of Payment Form' (see Annex C). Make a cheque or money order payable to the Department of Employment, Economic Development and Innovation (DEEDI). Cheques and money orders may be mailed; do not mail cash payments.
 - b. **credit card or electronic funds transfer**—complete the 'Acceptable Methods of Payment Form' (see Annex C). Completed forms with payment details are accepted by the department in the same manner as cash, cheque or money order.

8. Please refer to Annex A: Schedule 2 (Section 20) Fees: 1 July 2011–30 June 2012 for the relevant explosives authorities' fees.

Security assessment fee

9. An authority holder must be an appropriate person under Section 15 of the *Explosives Act 1999*. This requirement is satisfied when the first licence or permit is issued to the holder. An authority holder is a person who is:
 - a. an individual, or partnership, or
 - b. an incorporated body, i.e. registered company, association or club, cooperative trading society, or
 - c. a government agency.
10. The person applying for an individual authority, individuals within a partnership and the listed officeholders of an incorporated body(i.e. owner(s), part owner(s), partner(s), director(s), office bearer(s), etc. of an incorporated body) must be security assessed and pay the applicable fees (refer to Annex B–Security Assessment Fees) before an authority can be issued.

Note: The listed officeholders of a publicly listed company and a government agency are exempt from this requirement.

11. An individual who is already a current authority holder under the *Explosives Act 1999*, or a listed officeholder, is not required to undergo any further security assessment.
12. An individual who is not a current authority holder is required to undergo the security assessment. The security assessment fee represents two separate police searches:
 - a. National criminal history (NCH) check, and
 - b. Politically motivated violence (PMV) check.
13. National criminal history and politically motivated violence checks fees may also be subject to increases. The PMV check increased to \$39.00 on 01 October 2011. The charges for the NCH and PMV checks are passed on at cost by the department.
14. For applicants who have previously held an authority that has expired, please contact the explosives inspectorate, prior to application, to attain currency of your security clearance.
15. Should a listed officeholder of an incorporated body change, the new listed officeholder is required to undergo a security assessment.

How to apply for an explosives authority and the security assessment

Application by an individual:

16. The application form for the issue of a licence or permit to an individual must be completed with all required items attached and lodged with an Explosives Inspectorate regional office together with payment of:
 - a. the licence fee and
 - b. the security assessment fee.
17. The security assessment process will be initiated after the application is accepted by the Explosives Inspectorate.

Application by an incorporated body or a government agency :

18. The application form for the issue of a licence or permit in the corporate name must be completed with all required items attached. In addition to the licence application, a completed application for an individual security assessment must be attached for each listed officeholder associated with the incorporated body. All applications should be lodged with the Explosives Inspectorate's Regional Office together with payment of:
 - a. the licence or permit fee, and
 - b. the security assessment fee
19. The security assessment process will be initiated after the completed individual security assessment applications and corporate licence application are accepted by the Explosives Inspectorate.

Other information

20. An explosives licensing officer is available to provide information applicable to the licence application process. The email addresses and telephone contact numbers are:

21.

Regional office	Telephone contact	Email
Woolloongabba, Southern Region Office	07 3238 3728	sroexplosives@dme.qld.gov.au
Rockhampton, Central Region Office	07 4938 4442	croexplosives@dme.qld.gov.au
Townsville, Northern Region Office	07 4799 7004	nroexplosives@dme.qld.gov.au
Brisbane, Head Office	07 3224 7556	explosives@dme.qld.gov.au

22. Further information on products and publications issued by the Explosives Inspectorate such as Safety Alerts, Information Bulletins, Dangerous Situation Notices, Queensland Code of Practice—Control of Outdoor Fireworks Displays, explosives newsletters and more can be located on the department's website: mines.industry.qld.gov.au
23. The *Explosives Act 1999* and *Explosives Regulation 2003* can be downloaded free of charge from the Office of the Queensland Parliamentary Counsel's website: <http://www.legislation.qld.gov.au/OQPChome.htm>. Both can be purchased from the [Queensland Government Bookshop](#) direct.
24. It is the department's preference to distribute information electronically (via email) where applicable. At the time of lodgement of the licence application, it is requested that a valid and accurate email address is provided in the contact details section.

The information contained in this bulletin is provided for guidance only. It is not to be taken as a statement of law and must not be construed to waive or modify any legal obligations.

Chief Inspector of Explosives

Annex A: Schedule 2 Fees (Section 20): 1 July 2011– 30 June 2012

1. Application for the issue of a licence

Licence class	Licence type	Application Fee	Licence Fee and Period of Licence	
			1 Year	5 Years
Import Explosives	1. Blasting Explosives	nil	\$566.90	\$2834.50
	2. Propellant Powders and Ammunition		\$374.15	\$1870.75
	3. Fireworks		\$275.90	\$1379.50
	4. Distress Signals		\$84.35	\$421.75
	5. For an explosive not mentioned in items 1 to 4 including SSAN		\$275.90	\$1379.50
Export Explosives	1. Blasting Explosives	nil	\$566.90	\$2,834.50
	2. Propellant Powders and Ammunition		\$374.15	\$1870.75
	3. Fireworks		\$275.90	\$1379.50
	4. Distress Signals		\$84.35	\$421.75
	5. For an explosive not mentioned in items 1 to 4 including SSAN		\$275.90	\$1379.50
Manufacture Explosives	1. An explosives factory other than a mobile manufacturing unit including SSAN	nil	\$349.30	\$1746.50
	2. A mobile manufacturing unit		\$160.75	\$803.75
	3. Manufacture explosives at a place of use that is not an explosives factory		\$81.10	\$405.50
Store Explosives	1. Blasting explosives up to 100kg	nil	\$89.55	\$447.75
	2. Blasting explosives > 100kg		\$349.25	\$1746.25
	3. Propellant Powders up to 100kg		\$33.65	\$168.25
	4. Propellant Powders > 100kg but not > 250kg		\$89.55	\$447.75
	5. Propellant Powders > 250kg		\$349.30	\$1746.50
	6. Fireworks not more than 100kg (gross weight)		\$33.65	\$168.25
	7. Fireworks > 100kg(gross weight)		\$349.30	\$1746.50
	8. Explosives not mentioned in items 1 to 7 not more than 100kg including SSAN		\$33.65	\$168.25
	9. Explosives not mentioned in items 1 to 7 > 100kg including SSAN		\$349.30	\$1746.50
Sell Explosives	1. Blasting Explosives	nil	\$68.20	\$341.00
	2. Propellant Powders		\$68.20	\$341.00
	3. Fireworks		\$68.20	\$341.00
	4. Ammunition		\$12.70	\$63.50
	5. Explosives not mentioned in items 1 to 4 including SSAN		\$68.20	\$341.00
Transport Explosives (per vehicle)	Class 1 Category 1 Class 1 Category 2 Class 1 Category 3 Class 5.1 Other including SSAN	nil	\$89.55	\$447.75

Licence class	Licence type	Application Fee	Licence Fee and Period of Licence		
			1 Year	3 Years	5 Years
Shotfirer	Category I: Agricultural/Seismic/Small Scale Blasting Category II: Quarrying/Open-cut Mining/Construction Category III: Tunnelling and Underground Mining Other	nil	\$48.35	N/A	\$241.75
Use Explosives	Ammunition Blasting Explosives Fireworks Propellant Powders Pyrotechnics SSAN Other	nil	\$48.35	N/A	\$241.75
Fireworks Contractor	Outdoor Displays – Firecrackers only Outdoor Displays Close Proximity Displays Special Effects Other	nil	\$321.35	\$964.05	N/A
Fireworks Operator	Outdoor Displays – Firecrackers only Outdoor Displays – 75mm max Aerial Shells includes Ground Level and Firecrackers Outdoor Displays – 100mm max Aerial Shells includes Ground Level and Firecrackers Outdoor Displays – 150mm max Aerial Shells includes Ground Level and Firecrackers Outdoor Displays – unlimited size Aerial Shells includes Ground Level and Firecrackers Close Proximity Displays Special Effects	nil	\$102.70	\$308.10	N/A
Collect Ammunition	Ammunition greater than 25.4mm calibre and other items (eg grenades/mortars/cartridge cases/shells/etc). Small Arms (not more than 25.4mm calibre).	nil	\$12.70	N/A	\$63.50

Annex A (cont'd): Schedule 2 Fees (Section 20): 1 July 2011 - 30 June 2012

2. Application for an explosives authority—other (does not include licence)

<i>Application Type</i>	<i>Regulatory fee</i>
Permit to import explosives	\$0.00
Permit to export explosives	\$0.00
Permit to store explosives	\$0.00
Application for explosives trial approval	\$0.00
Request for explosive to be declared an authorised explosive	\$115.75
Transfer of licence	\$35.25
Duplicate/replacement of licence	\$35.25
Application for approval of a design of a tank under s114	\$215.10

Annex B—Security Assessment Fees

Type of Security Check	When Required	Cost
NCH: covers a national criminal history check and checks for domestic violence orders	At the commencement of a licence for an individual or for an officeholder associated with a corporate application or when reapplication is sought from an expired licence and expired licence.	\$23.50
PMV : covers assessment in relation to politically motivated violence	At the commencement of a licence for an individual or for an officeholder associated with a corporate application. This is a once only assessment.	\$39.00

Annex C

EXPLOSIVES ACT 1999 ACCEPTABLE METHODS OF PAYMENT FORM

ABN 24 830 236 406

Scope: This form is to be used by an applicant or a current licence holder to provide payment of the regulatory fee associated with an explosives authority application administered under the *Explosives Act 1999* including licences, permits and the authorisation of explosives.

Credit Card or EFT Payment Details

Please find enclosed: Bankcard* Mastercard* Visa*

Please tick the applicable box

Electronic Funds Transfer (EFT)** *see Note.*

Applicant details:

(Print name of applicant in full eg individual or corporate or name as shown on the explosives licence)

In payment for:

Application Type:

(eg New, Renewal of Licence, Product Authorisation. If more than 1 application, attach further details in writing)

Explosives Authority Type:

(eg Shotfirer, Fireworks Operator, Sell, Import, Export etc.)

No of applications being lodged: _____

Period of licence applying for: _____

Security Assessment fee payment details: 1. PMV _____ 2. NCH _____

(Applies to new applicants only)

***For Credit Card payment this section MUST be completed in FULL**

Credit Card Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Amount (\$AUD)	\$		Card expiry date:	/
Cardholder's Name (please print)				
Cardholder's Signature		Dated:	/	/

• **Is a receipt for this payment required by the applicant?** YES NO

(If YES, a departmental receipt will be forwarded to the known mailing address (a) as completed on the application for an explosives authority or (b) for an existing authority holder.)

****Note:** Prior to making payment by Electronic Funds Transfer (EFT), please contact an Explosives Licensing Officer to obtain the correct departmental details.